

Meeting Minutes 4/26/17

1. Scott
 - a. outstanding mentor award tomorrow at 3:30 pm for Dr. Greeley
 - b. office elections and town hall meeting next Thursday-make sure to have enough cheese pizza
 - c. student faculty social on May 20 at Dr. Reklaitis' house
 - i. Scott-tents
 - ii. Claire L and Ryan-food
 - iii. approximately \$500-\$600 budget
 - iv. Joe-beer
 - v. Claire N-wine
 - vi. Jeremiah-paper invitations to faculty
2. Ryan-ice cream, fruit, coffee for outstanding mentor award
3. Claire L
 - a. Truth and Beauty last week
4. Sudarshan
 - a. qualtrics survey for suggestions for Symposium
 - i. limit abstract to ensure standard font and size
 - b. qualifier changes should be announced to first year students
 - c. changes to master's program tracks
5. Andrew-could set up a kickball game
6. Joe
 - a. coffee break next week
7. Rick-enough money should be available for next year's symposium and remaining events
8. Todd-no updates
9. Jeremiah-no updates
10. Abhijit-mentor award
11. Ishant
 - a. coffee mugs to be given tomorrow
 - b. Christina would like to update graduate student posters
12. Swapnil
 - a. new safety officer will be part of safety inspections
 - b. vacuum/high pressure process safety next week
 - c. email sent for flammable cabinet
13. Claire N
 - a. Murdock two more weeks
 - b. tree planting-possibly expect rain